



## Montana State Electrical Board

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## Licensing Requirements and Application Checklist Limited Electrical Contractor

### License Requirements for a Limited Electrical Contractor License:

Below are the minimum requirements you must meet in order to be licensed in the state of Montana.

#### 1. Licensing Requirements:

Proof of compliance with Montana Workers Compensation and also Unemployment Insurance or an Independent Contractor Exemption. [[ARM 24.141.505](#), [37-68-312, MCA](#)]

#### 2. Additional Requirements:

Montana Licensed **Journeyman** as the responsible electrician, which means the person engaged in a full-time capacity that is responsible for all licensed electrical work performed by the electrical contractor in Montana.

[[ARM 24.141.505](#)]

### Checklist of Required Documents to Submit for Application for a Limited Electrical Contractor license:

The following documents and additional forms are required in addition to the basic application. Some documents may be submitted directly by the applicant as part of the application. Others, such as transcripts, may need to be sent to the board directly from the source.

- Official license verification from states and jurisdictions in which the applicant holds or has ever held a professional license of any type;
- Proof of compliance with [Montana Workers Compensation](#).
  - Proof of compliance with [Montana Unemployment Insurance](#); or
- [Montana Independent Contractor Exemption](#).
- Declaration providing proof of a Montana Licensed **Journeyman** electrician as the responsible electrician for the company.

### Application Fee(s) for a Limited Electrical Contractor:

The following fee(s) must be submitted with your application. Online applicants can pay using a credit card or e-check. If you submit a paper application you must submit a check. Do not mail cash.

- \$300 application fee



You can apply for a license online at <https://ebiz.mt.gov/POL/> or download a paper application from the website. Online application is recommended.

Please include a valid e-mail address with your application. E-mail is the department's primary form of communication.

If you have any questions about the application process or the licensing requirements please contact the Department of Labor and Industry Professional Licensing Bureau using the contact information at the top of this checklist.