

Montana Board of Dentistry

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Licensing Requirements and Application Checklist Dentist by Credentialing

License Requirements for Dentist by Credentialing

Below are the minimum requirements you must meet in order to be licensed in the state of Montana.

1. Applicant shall have graduated from an accredited Commission on Dental Accreditation Dental School (CODA) [37-4-301](#), MCA [37-4-302](#), MCA, [24.138.505](#) DENTIST LICENSURE BY CREDENTIALS
2. Applicant shall have passed the National Board Dental Examination [37-4-301](#), MCA [24.138.505](#) DENTIST LICENSURE BY CREDENTIALS
3. Applicant shall have passed a Board approved clinical examination [37-4-301](#), MCA [24.138.505](#) DENTIST LICENSURE BY CREDENTIALS
4. Applicant shall pass a Montana Jurisprudence examination [24.138.505](#) DENTIST LICENSURE BY CREDENTIALS
5. Applicant shall possess a current CPR/ACLS/PALS certification [24.138.403](#) MANDATORY CERTIFICATION
6. Applicant provides evidence that they are currently engaged in the practice of clinical direct patient care dentistry and has actively practiced the last five years immediately preceding application for a total of 3,000 hours. [24.138.505](#) DENTIST LICENSURE BY CREDENTIALS
7. Applicant shall apply to and submit the Professional Background Information Service (PBIS Contractor) background report which contains the majority of the required documentation [24.138.505](#) DENTIST LICENSURE BY CREDENTIALS. This is in addition to the board application.

License Requirements for Dentist by Credentialing (Practicing as a Specialist)

In addition to above:

Applicant shall have completed a specialty residency of at least two years accredited by CODA, or a specialty residency approved by the Board. [24.138.507](#) DENTIST LICENSURE BY CREDENTIALS FOR SPECIALISTS

Checklist of Required Documents to Submit for Application for Dentist by Credentialing

The following documents and additional forms are required in addition to the basic application. Some documents may be submitted directly by the applicant as part of the application. Others, such as transcripts, may need to be sent to the board directly from the source.

NOTE: PBIS will submit all required documentation with the exception of the following which are submitted by the applicant:

- Board application
- National Practitioner Data Bank (NPDB) self-query. The results will come to the applicant; upon receipt the applicant sends the original **unopened** report to the Board office. [24.138.505](#) DENTIST LICENSURE BY CREDENTIALS
- If you answered yes to discipline questions on the board application, include a detailed explanation on the event(s) and documentation from the source (licensing board, federal agencies/programs, or



civil/criminal court proceedings such as initiating/charging documents, final disposition/judgement documents, etc.).

- Jurisprudence Exam

Checklist of Required Documents to Submit for Application for Dentist by Credentialing (Practicing as a Specialist)

PBIS will require submission of verification of a specialty residency of at least two years accredited by CODA, or a specialty residency approved by the Board to their office. [24.138.507](#) DENTIST LICENSURE BY CREDENTIALS FOR SPECIALISTS

Application Fee(s) for Dentist by Credentialing

The following fee(s) must be submitted with your application. Online applicants can pay using a credit card or e-check. If you submit a paper application you must submit a check. Do not mail cash.

- \$100 application fee
- \$500 Credentialing Fee
- \$85 Jurisprudence Exam Fee

NOTE: An additional fee is paid directly to PBIS by the applicant

You can apply for a license online at <https://ebiz.mt.gov/POL/> or download a paper application from the website. Online application is recommended.

Please include a valid e-mail address with your application. E-mail is the department's primary form of communication.

If you have any questions about the application process or the licensing requirements please contact the Department of Labor and Industry Professional Licensing Bureau using the contact information at the top of this checklist.