

**Montana Board of Dentistry**

PO Box 200513

301 S Park, 4<sup>th</sup> Floor

Helena, MT 59620-0513

Phone: 406-444-5711

Email: [unitb@mt.gov](mailto:unitb@mt.gov) Website: [www.dentistry.mt.gov](http://www.dentistry.mt.gov)

**Licensing Requirements and Application Checklist  
Dentist by Exam**

**License Requirements for Dentist by Exam**

Below are the minimum requirements you must meet in order to be licensed in the state of Montana.

1. Applicant shall have graduated from an accredited Commission on Dental Accreditation Dental School (CODA) [37-4-301](#), MCA [37-4-302](#), MCA , [24.138.502](#) INITIAL LICENSURE OF DENTISTS BY EXAMINATION
2. Applicant shall have passed the National Board Dental Examination [37-4-301](#), MCA [24.138.502](#) INITIAL LICENSURE OF DENTISTS BY EXAMINATION
3. Applicant shall have passed a Board approved clinical examination within the last 5 years [37-4-301](#), MCA [24.138.502](#) INITIAL LICENSURE OF DENTISTS BY EXAMINATION
4. Applicant shall pass a Montana Jurisprudence examination [24.138.502](#) INITIAL LICENSURE OF DENTISTS BY EXAMINATION
5. Applicant shall possess a current CPR/ACLS/PALS certification [24.138.403](#) MANDATORY CERTIFICATION

**Checklist of Required Documents to Submit for Application for Dentist by Exam**

The following documents and additional forms are required in addition to the basic application. Some documents may be submitted directly by the applicant as part of the application. Others, such as transcripts, may need to be sent to the board directly from the source.

- Official license verification from states and jurisdictions in which the applicant holds or has ever held a professional license of any type, if applicable [24.138.502](#) INITIAL LICENSURE OF DENTISTS BY EXAMINATION
- Verifications of successful passage of a Board approved clinical examination within the last five years from date of application
- Copy of current CPR, ACLS, or PALS card
- National Practitioner Data Bank (NPDB) self-query. The results will come to the applicant; upon receipt the applicant sends the original **unopened** report to the Board office. [24.138.502](#) INITIAL LICENSURE OF DENTISTS BY EXAMINATION
- Official transcripts sent directly from an approved dental school. [24.138.502](#) INITIAL LICENSURE OF DENTISTS BY EXAMINATION
- Copy of diploma showing graduation from an accredited CODA approved school.
- Original National Board Examination Score Card sent directly from the Joint Commission on National Dental Examinations. Staff can download this directly from the JCNDE website once the applicant requests it from the exam entity
- Three reference letters of moral character (relatives may not be used as references). [37-4-301](#), MCA [24.138.502](#) INITIAL LICENSURE OF DENTISTS BY EXAMINATION
- Jurisprudence Exam

- If you answered yes to discipline questions, include a detailed explanation on the event(s) and documentation from the source (licensing board, federal agencies/programs, or civil/criminal court proceedings such as initiating/charging documents, final disposition/judgement documents, etc.).

### **Application Fee(s) for Dentist by Exam**

The following fee(s) must be submitted with your application. Online applicants can pay using a credit card or e-check. If you submit a paper application you must submit a check. Do not mail cash.

- \$100 application fee
- \$85 Jurisprudence Exam Fee

**You can apply for a license online at <https://ebiz.mt.gov/POL/> or download a paper application from the website. Online application is recommended.**

**Please include a valid e-mail address with your application. E-mail is the department's primary form of communication.**

**If you have any questions about the application process or the licensing requirements please contact the Department of Labor and Industry Professional Licensing Bureau using the contact information at the top of this checklist.**