

## Montana Board of Chiropractors

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## Licensing Requirements and Application Checklist Chiropractor by Endorsement

### License Requirements for Chiropractor by Endorsement

Below are the minimum requirements you must meet in order to be licensed in the state of Montana.

1. Applicant shall have graduated from a chiropractic college that has been accredited by the Council on Chiropractic Education. [37-12-302\(1\)](#), MCA 37-12-302. **Applications -- qualifications -- fees. [24.126.510](#) LICENSE BY ENDORSEMENT**
2. Applicant shall verify graduation with a Bachelor's degree from an accredited college. (An applicant who graduated from or was enrolled in a chiropractic college on or before October 1, 1995 is *exempt from the bachelor's degree requirement.*) [37-12-302\(3\)](#), MCA 37-12-302. **Applications -- qualifications -- fees. [24.126.510](#) LICENSE BY ENDORSEMENT**
3. Applicant shall have passed parts I, II, III and IV and Physiotherapy. Examinations are given by the National Board of Chiropractic Examiners (NBCE). [37-1-304](#) MCA [24.126.510](#) **LICENSE BY ENDORSEMENT**
4. The licensing standards in the state or states the applicant is currently licensed is substantially equal to or greater than Montana's. Staff will confirm this information through the Federation of Chiropractic Licensing Board's (FCLB) website
5. National Practitioner's Databank (NPDB) self-query. This form can be obtained by calling NPDB at 800-767-6732 or <http://www.npdb-hipdb.hrsa.gov>/ this form must be mailed directly to the address indicated in the instructions. The results will come to you; upon receipt please send the original report, **unopened**, to the Board office. [24.126.510](#) **LICENSE BY ENDORSEMENT**
6. Applicant shall pass the Montana Jurisprudence Exam with a minimum score of 75%.  
[24.126.510](#) **LICENSE BY ENDORSEMENT**

### Checklist of Required Documents to Submit for Application for Chiropractor by Endorsement

The following documents and additional forms are required in addition to the basic application. Some documents may be submitted directly by the applicant as part of the application. Others, such as transcripts, may need to be sent to the board directly from the source.

- Official license verification from states and jurisdictions in which the applicant holds or has ever held a professional license of any type . [24.126.510](#) **LICENSE BY ENDORSEMENT**
- Official transcripts sent directly from an accredited chiropractic school to verify Doctor of Chiropractic degree. [37-12-302](#)
- Official transcripts sent directly from an accredited institution to verify Bachelor's Degree, if applicable, (see licensing requirements above). [37-12-302](#)
- Official exam transcript sent directly from the National Board of Chiropractic Examiners (NBCE) including Part I, Part II, Part III, Part IV, and Physiotherapy. . [24.126.510](#) **LICENSE BY ENDORSEMENT** *NOTE: If the applicant has taken and passed NBCE Parts I-IV and Physiotherapy they may apply by the "Exam" method.*
- The unopened NPDB report. [24.126.510](#) **LICENSE BY ENDORSEMENT**



- If you answered yes to discipline questions, include a detailed explanation on the event(s) and documentation from the source (licensing board, federal agencies/programs, or civil/criminal court proceedings such as initiating/charging documents, final disposition/judgement documents, etc.).

**Application Fee(s) for Chiropractor by Endorsement**

The following fee(s) must be submitted with your application. Online applicants can pay using a credit card or e-check. If you submit a paper application you must submit a check. Do not mail cash.

- \$300 application fee [24.126.401](#) FEE SCHEDULE

**You can apply for a license online at <https://ebiz.mt.gov/POL/> or download a paper application from the website. Online application is recommended.**

**Please include a valid e-mail address with your application. E-mail is the department's primary form of communication.**

**If you have any questions about the application process or the licensing requirements please contact the Department of Labor and Industry Professional Licensing Bureau using the contact information at the top of this checklist.**