



Montana Board of Chiropractors

PO Box 200513
301 S Park, 4th Floor
Helena, MT 59620-0513
Phone: 406-444-5711

Email: unitb@mt.gov Website: www.chiropractor.mt.gov

Licensing Requirements and Application Checklist Chiropractor by Exam

License Requirements for Chiropractor by Exam

Below are the minimum requirements you must meet in order to be licensed in the state of Montana.

1. Applicant shall have graduated from a chiropractic college that has been accredited by the Council on Chiropractic Education. [37-12-302\(1\)](#), MCA 37-12-302. **Applications -- qualifications -- fees. [24.126.504](#) LICENSE BY EXAMINATION**
2. Applicant shall verify graduation with a Bachelor's degree from an accredited college. (An applicant who graduated from or was enrolled in a chiropractic college on or before October 1, 1995 is *exempt from the bachelor's degree requirement*.) [37-12-302\(3\)](#), MCA 37-12-302. **Applications -- qualifications -- fees. [24.126.504](#) LICENSE BY EXAMINATION**
3. Applicant shall have passed parts I, II, III and IV and Physiotherapy. Examinations are given by the National Board of Chiropractic Examiners (NBCE). [37-12-304](#), MCA [24.126.504](#) **LICENSE BY EXAMINATION**
4. National Practitioner's Databank (NPDB) self-query. This form can be obtained by calling NPDB at 800-767-6732 or <http://www.npdb-hipdb.hrsa.gov/> this form must be mailed directly to the address indicated in the instructions. The results will come to you; upon receipt please send the original report, **unopened**, to the Board office. [24.126.504](#) **LICENSE BY EXAMINATION**
5. Applicant shall pass the Montana Jurisprudence Exam with a minimum score of 75%. [24.126.504](#) **LICENSE BY EXAMINATION**

Checklist of Required Documents to Submit for Application for Chiropractor by Exam

The following documents and additional forms are required in addition to the basic application. Some documents may be submitted directly by the applicant as part of the application. Others, such as transcripts, may need to be sent to the board directly from the source.

- Official license verification from states and jurisdictions in which the applicant holds or has ever held a professional license of any type [24.126.504](#) **LICENSE BY EXAMINATION**
- Copy of Chiropractic Diploma [37-12-302](#)
- Official transcripts sent directly from an accredited institution to verify Bachelor's Degree, and copy of diploma, if applicable. [37-12-302](#)
- Official exam transcript sent directly from the National Board of Chiropractic Examiners (NBCE) including Part I, Part II, Part III, Part IV, and Physiotherapy. [24.126.504](#) **LICENSE BY EXAMINATION**
- The unopened NPDB report [24.126.504](#) **LICENSE BY EXAMINATION**
- If you answered yes to discipline questions, include a detailed explanation on the event(s) and documentation from the source (licensing board, federal agencies/programs, or civil/criminal court proceedings such as initiating/charging documents, final disposition/judgement documents, etc.).



Application Fee(s) for Chiropractor by Exam

The following fee(s) must be submitted with your application. Online applicants can pay using a credit card or e-check. If you submit a paper application you must submit a check. Do not mail cash.

- \$300 application fee [24.126.401](#) FEE SCHEDULE

You can apply for a license online at <https://ebiz.mt.gov/POL/> or download a paper application from the website. Online application is recommended.

Please include a valid e-mail address with your application. E-mail is the department's primary form of communication.

If you have any questions about the application process or the licensing requirements please contact the Department of Labor and Industry Professional Licensing Bureau using the contact information at the top of this checklist.