

**SUPPLEMENTAL APPLICATION FORMS AND INFORMATION–
Licensed Clinical Professional Counselor (LCPC)
and
Licensed Clinical Professional Counselor Candidate (Candidate)**

Instructions

In order to complete your online application you must complete the below forms. With the exception of the background check information, you can upload all the completed forms to your license application record. Contact dlibsdbbh@mt.gov if you have questions or issues uploading the forms to your application record.

Supplemental Candidate Application Forms – applicants who are applying for a candidate license to complete additional supervised experience and/or education requirements submit the following forms:

1. [Training and Supervision Plan form](#)
2. [Noncriminal Justice Applicant's Rights](#)
3. [Academic Summary Form](#)
4. [Evaluation of Supervisory Experience Form](#) (for any of the up to 1500 hours completed pre-graduation supervised experience which would meet the requirements in [ARM 24.219.604\(1\)\(a\)](#))

[Background Check Instructions/Forms](#) – These are instructions for submitting payment and requisite paperwork to the Montana Department of Justice for a fingerprint background check.

Supplemental LCPC Application Forms – Applicants who have completed all supervised experience and/or education requirements submit the following forms:

1. [Noncriminal Justice Applicant's Rights](#)
2. [Academic Summary Form](#)
3. To prove completion of 3000 experience hours, applicants may submit one of the following:
 - affidavit stating experience hours were completed; OR
 - official documentation from the jurisdiction the hours were completed in showing completion of those hours; OR
 - the Montana [Evaluation of Supervisory Experience form](#) if that jurisdiction's supervisor is available to sign the form.

[Background Check Instructions/Forms](#) – These are instructions for submitting payment and requisite paperwork to the Montana Department of Justice for a fingerprint background check.