

Montana Board of Architects

LICENSEE SEAL USAGE, SPECIFICATIONS, AND ORDERING FACT SHEET

LICENSEE SEAL USAGE AND SPECIFICATIONS

Montana Code Annotated (MCA) 37-65-308. Seal of architect. Every licensed architect must have a seal that must contain the name of the architect, the city and state of the architect's place of business, the architect's license number, and the words "Licensed Architect, State of Montana".

Administrative Rules of Montana (ARM) 24.114.402. Individual Seal. (1) Every licensed architect shall have a seal which must contain the name of the architect, the city and state of the architect's place of business, the architect's Montana license number and the words "LICENSED ARCHITECT, STATE OF MONTANA". (2) All technical submissions prepared by an architect shall be stamped and signed with the architect's seal or the seal of the firm. The permit set must bear the architect's original signature. Electronically generated seals and signatures are acceptable under this rule.

SEAL ORDERING INFORMATION

The board no longer orders the seals for licensees. Licensees can order their seal at a location they determine. The only requirement is that the seal must meet the specifications identified in ARM 24.114.402 above. To order your Montana seal and/or stamp, please have the following information at hand:

1. A copy of your computer-generated certificate or pocket cards, which shows your name and license number to verify your Montana license.
2. A copy of the specifications listed above, and
3. Specify the type of seal or stamp you wish to purchase.

YOUR SEAL MUST BE ON PLANS AND DESIGNS FOR WHICH YOU ARE IN RESPONSIBLE CHARGE.

SAMPLE ARCHITECT'S SEAL:

