

Board of Architects
301 South Park
PO Box 200513
Helena MT 59620-0513
(406) 444-6880

RENEWAL APPLICATION

License No

Check For New Address.
Indicate any changes below.

Name

Address

City State Zip Code

Country

Email

Your Montana Architects license will lapse on **July 1**.

TO RENEW ONLINE GO TO: <https://ebiz.mt.gov/pol> (Online transaction must be completed no later than 11:59 PM, MST on June 30. Failure to complete the transaction by 11:59 PM will result in an additional late fee.)

OR:

- 1) Complete all the information on the renewal application, including the CE question.
- 2) Answer the disciplinary question at the bottom of the form.
- 3) Submit a check or money order for \$55.00, payable to the Board of Architects. **DO NOT SEND CASH.** Canadian and foreign residents pay in U.S. funds only.
- 4) Renewals with a U.S. Postal Service postmark after June 30 will be assessed a penalty fee by state law of 100% of the unabated renewal fee, increasing the total amount due to \$110.00.
- 5) Sign the renewal application and return it to the Board office with the appropriate fee on or before June 30.
- 6) Incomplete or unsigned renewal applications will be returned and may be subject to the penalty fee if not recieved in the Board office completed and postmarked by June 30.
- 7) Indicate any address correction or change where requested at the top of the form.

I declare under penalty of perjury that all statements are true. I am aware that a false statement may lead to license discipline.

RETIRED STATUS: If you have retired and certify that you are no longer receiving any remuneration from providing architectural services you may omit completing this renewal form and contact the board office to receive information on applying for Emeritus Status or obtain an Emeritus Application on our website at www.architect.mt.gov.

CONTINUING EDUCATION STATEMENT: I understand I have a recurring duty to comply with continuing education, certification, or other requirements established by ARM 24.114.2105, and that I may be audited for compliance with these requirements. If I am found to be out of compliance with these requirements, I understand my license may be subject to disciplinary action, or administratively suspended until I meet the requirements of the law or rules stated above.

HAVE ANY LEGAL OR DISCIPLINARY ACTIONS BEEN INSTITUTED AGAINST YOU OR ANY OF YOUR PROFESSIONAL LICENSES SINCE EITHER YOUR INITIAL LICENSURE IN MONTANA OR SINCE YOU RENEWED YOUR LICENSE, WHICHEVER OCCURRED LATEST?

Yes If so, please attach copies of the document that initiated each action and all final orders. Mont. Code Ann. Sec 37-1-105 requires that you report this information. Failure to accurately furnish the information is grounds for denial or revocation of your license.

No

Your signature: _____ Date: _____

DO NOT SEND CASH