

**BOARD OF PROFESSIONAL ENGINEERS & PROFESSIONAL LAND SURVEYORS**

301 South Park Ave  
PO Box 200513  
Helena MT 59620  
(406) 841-2300

Email: [dlibsdpels@mt.gov](mailto:dlibsdpels@mt.gov)

Website: [www.engineer.mt.gov](http://www.engineer.mt.gov) or [www.landsurveyor.mt.gov](http://www.landsurveyor.mt.gov)

**ENGINEER INTERN / LAND SURVEYOR INTERN**

**2-YEAR RENEWAL APPLICATION (Deadline for renewal is June 30)**

This renewal is for:                      Engineer Intern                      Land Surveyor Intern

Certificate Holder Name: \_\_\_\_\_

Preferred Mailing Street Address: \_\_\_\_\_

City, State and ZIP Code: \_\_\_\_\_

**Please check box if this is a change of address:**                      E-mail: \_\_\_\_\_

**You must check one of the following and provide your license number:**

Certificate number: \_\_\_\_\_      Select one:    EI                      LSI

NOTE: You can renew your certificate on-line at <https://ebiz.mt.gov/pol> or complete this form and submit it with a check or money order made payable to the Board of PELS. **Do not send cash!**

**Renewal fee: \$25.00**

**Renewal fee if postmarked after June 30 of the renewal year: \$50.00**

In order to renew your certificate for two years:

1. You must answer the disciplinary question at the bottom of the form. (Your renewal will be returned if left unanswered.)
2. Return the signed renewal application and appropriate fee to the Board office postmarked by June 30 of the renewal year to avoid the late penalty fee.
3. Renewals postmarked after June 30 will be assessed a penalty fee of \$25.00, increasing the total amount to \$50.00.
4. A renewal form returned to the firm or business for any reason will be considered late if it is not re-submitted and postmarked by June 30 of the renewal year.

**HAVE ANY LEGAL OR DISCIPLINARY ACTIONS BEEN INSTITUTED AGAINST YOU OR ANY OF YOUR PROFESSIONAL LICENSES SINCE EITHER YOUR INITIAL LICENSURE IN MONTANA OR SINCE YOU RENEWED YOUR LICENSE, WHICHEVER OCCURRED LATEST?**

**Yes** If so, please attach copies of the document that initiated each action and all final orders. Section 37-1-105 MCA, requires that you report this information. Failure to accurately furnish the information is grounds for denial or revocation of your license.

**No**

Signature: \_\_\_\_\_

Date: \_\_\_\_\_