

## Montana Board of Physical Therapy Examiners

PO Box 200513  
301 S Park, 4<sup>th</sup> Floor  
Helena, MT 59620-0513  
Phone: 406-444-6880

Email: [DLIBSDHelp@mt.gov](mailto:DLIBSDHelp@mt.gov) Website: [www.pt.mt.gov](http://www.pt.mt.gov)

## Licensing Requirements and Application Checklist Physical Therapist Assistant

### License Requirements for Physical Therapist Assistant [MCA 37-11-301]

Below are the minimum requirements you must meet in order to be licensed in the state of Montana.

1. Applicant must be at least 18 years of age. [\[MCA 37-11-303\]](#)
2. Applicant must be of good moral character. [\[MCA 37-11-303\]](#)
3. Applicant must have graduated from an approved accredited physical therapist assistant curriculum. [\[MCA 37-11-303\]](#) [\[ARM 24.177.501\]](#)
4. Applicant must have passed a written examination prescribed by the board. [\[MCA 37-11-303\]](#) [\[ARM 24.177.501\]](#)
5. Applicant must pass a state jurisprudence examination. [\[ARM 24.177.501\]](#)
6. Applicant must submit fingerprints for a fingerprint criminal background check by Montana Dept. of Justice and the FBI. [\[MCA 37-11-312\]](#)

### Checklist of Required Documents to Submit for Application for Physical Therapist Assistant

The following documents and additional forms are required in addition to the basic application. Some documents may be submitted directly by the applicant as part of the application. Others, such as transcripts and examination verifications, must be sent to the board directly from the source.

- Verification from the Federation of State Boards of Physical Therapy ([FSBPT](#)) of successful passage of the National Physical Therapist Assistant Examination (NPTAE) with a scaled score of 600 or higher.
- Copy of a certificate of graduation or transcripts from a physical therapist assistant curriculum from a school accredited by the Commission on Accreditation in Physical Therapy ([CAPTE](#)).
- Completed open book [jurisprudence examination](#).
- Recent FBI and Montana Dept. of Justice criminal fingerprint background check ([Process](#)).
- A temporary license applicant shall identify the licensed physical therapist who shall be responsible for providing direct supervision. [\[ARM 24.177.504\]](#)
- License verifications from all states where a licensee has held or holds a license. [\[ARM 24.177.507\]](#)
- If you answered yes to discipline questions, include a detailed explanation on the event(s) and documentation from the source (licensing board, federal agencies/programs, or civil/criminal court proceedings such as initiating/charging documents, final disposition/judgement documents, etc.)
- A completed application. Please apply online at <https://ebiz.mt.gov/POL/>
- Check or money order for the appropriate fees.

### Application Fee(s) for Physical Therapist Assistant

The following fee(s) must be submitted with your application. Online applicants can pay using a credit card or e-check. If you submit a paper application, you must submit a check. Do not mail cash.



Montana Department of  
**LABOR & INDUSTRY**

- \$100 Application fee (all applicants)
- \$125 Out of State license application fee (applicants from out of state)
- \$25 Jurisprudence reexamination (each retake)
- \$100 Temporary license fee (applicants waiting to take the National exam)

You can apply for a license online at <https://ebiz.mt.gov/POL/> or download a paper application from the website. Online application is recommended.

Please include a valid e-mail address with your application. E-mail is the department's primary form of communication.

If you have any questions about the application process or the licensing requirements, please contact the Department of Labor and Industry Professional Licensing Bureau using the contact information at the top of this checklist.