



Montana Board of Nursing

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Licensing Requirements and Application Checklist APRN

License Requirements for APRN

Below are the minimum requirements you must meet in order to be licensed in the state of Montana.

1. Application submitted at <https://ebiz.mt.gov/> for an APRN license
2. An official transcript sent to the board directly from the education institution, verifying date of graduation and graduate-level degree conferred – ARM [24.159.1412](#) & [24.159.1418](#)
3. Must hold an active MT RN license or RN license with a multistate designation from a compact state -- ARM [24.159.1412](#) & [24.159.1418](#)
4. Submission of current and valid APRN Certification - ARM [24.159.1412](#) & [24.159.1418](#)
5. Submission of verification of APRN licensure status from all jurisdictions for preceding two years -- ARM [24.159.1412](#) & [24.159.1418](#)
6. License verification of all other licenses held (RN, LPN, etc) - ARM [24.159.420](#)
7. Completion of appropriate coursework within past 5 years OR current prescriptive authority in another state OR 45 contact hours of pharm-related continuing education in the past five years in order to issue APRN license with prescriptive authority if desired – ARM [24.159.1463](#)
8. Submission of fingerprints to the Montana Department of Justice for the purpose of a fingerprint-based background check -- [37-8-434](#), MCA

Checklist of Required Documents to Submit for Application for APRN

The following documents and additional forms are required in addition to the basic application. Some documents may be submitted directly by the applicant as part of the application. Others, such as transcripts, may need to be sent to the board directly from the source.

- An official transcript sent directly from the graduate education institution demonstrating degree and date conferred
- National certification demonstrating current national certification in APRN role and population, congruent with education preparation
- Official license verification from states and jurisdictions in which the applicant holds or has ever held a professional license of any type and APRN license verification for all states where applicant has held APRN license within past two years. (Verification must be through Nursys – green license verification option at <https://www.nursys.com>. IF state is NOT part of Nursys (Pennsylvania and California VN), state does not report APRN licenses in Nursys, or international license, must request verification directly from source to be sent to address above
- Fingerprint-Based Background Check Report from Montana Department of Justice
- Non-Criminal Notice of Applicants Rights form (this is automatically completed when you submit your application online)



Application Fee(s) for APRN

The following fee(s) must be submitted with your application. Online applicants can pay using a credit card or e-check.

- \$75 for each specialty certification
- \$100 for prescriptive authority

You can apply for a license online at <https://ebiz.mt.gov/POL/>.

You must include a valid e-mail address with your application. E-mail is the department's primary form of communication.

If you have any questions about the application process or the licensing requirements please contact the Department of Labor and Industry Professional Licensing Bureau using the contact information at the top of this checklist.