



## Montana Hearing Aid Dispensers Program

PO Box 200513

301 S Park, 4<sup>th</sup> Floor

Helena, MT 59620-0513

Phone: 406-444-6880

Email: [DLIBSDHelp@mt.gov](mailto:DLIBSDHelp@mt.gov) Website: [www.hearingaid.mt.gov](http://www.hearingaid.mt.gov)

## Licensing Requirements and Application Checklist Hearing Aid Dispenser Trainee

### License Requirements for Hearing Aid Dispenser Trainee [MCA 37-16-402]

Below are the minimum requirements you must meet in order to be licensed in the state of Montana.

1. Applicant must be of good moral character. [[MCA 37-16-402](#)]
2. Applicant must have education equivalent to a 4-year course in an accredited high school or holds a current license as an audiologist. [[MCA 37-16-402](#)]
3. Applicant must be free of contagious or infectious disease. [[MCA 37-16-402](#)]
4. Applicant must pass a written examination. [[MCA 37-16-405](#)] [[ARM 24.150.501](#)]
5. Applicant must pass a state jurisprudence examination. [[ARM 24.150.501](#)]

### Checklist of Required Documents to Submit for Application for Hearing Aid Dispenser Trainee

The following documents and additional forms are required in addition to the basic application. Some documents may be submitted directly by the applicant as part of the application. Others, such as examination verifications, must be sent to the Department directly from the source.

- Verification of passing the written examination provided by the International Hearing Society (IHS).
- Identify the licensed hearing aid dispenser who shall be responsible for providing direct supervision. [[MCA 37-16-405](#)] [[ARM 24.150.503](#)]
- Completed open book [jurisprudence examination](#).
- If you answered yes to discipline questions, include a detailed explanation on the event(s) and documentation from the source (licensing board, federal agencies/programs, or civil/criminal court proceedings such as initiating/charging documents, final disposition/judgement documents, etc.)
- Completed application. Please apply online at <https://ebiz.mt.gov/POL/>
- Check or money order for the appropriate fees.

### Application Fee(s) for Hearing Aid Dispenser Trainee

The following fee(s) must be submitted with your application. Online applicants can pay using a credit card or e-check. If you submit a paper application, you must submit a check. Do not mail cash.

- \$600 Application fee for hearing aid trainee (includes initial jurisprudence and practical examination)
- \$50 Jurisprudence reexamination (each retake)

You can apply for a license online at <https://ebiz.mt.gov/POL/> or download a paper application from the website. Online application is recommended.

Please include a valid e-mail address with your application. E-mail is the department's primary form of communication.

If you have any questions about the application process or the licensing requirements, please contact the Department of Labor and Industry Professional Licensing Bureau using the contact information at the top of this checklist.