



## Montana Board of Clinical Laboratory Science Practitioners

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### Licensing Requirements and Application Checklist Clinical Laboratory Specialist

#### **License Requirements for Clinical Laboratory Specialist [MCA 37-34-303]**

Below are the minimum requirements you must meet in order to be licensed in the state of Montana.

1. Applicant must have graduated with a baccalaureate degree. [\[MCA 37-34-303\]](#) [\[ARM 24.129.603\]](#)
2. Applicant must have passed an approved examination. [\[MCA 37-34-303\]](#) [\[ARM 24.129.603\]](#)

#### **Checklist of Required Documents to Submit for Application for Clinical Laboratory Specialist**

The following documents and additional forms are required in addition to the basic application. Some documents may be submitted directly by the applicant as part of the application. Others, such as transcripts and examination verifications, must be sent to the board directly from the source.

- Original college transcripts from an accredited college or university with a baccalaureate degree with at least 36 semester or 54 quarter hours in the physical and biological sciences.
- Foreign-trained applicants shall be required to use an evaluation of educational background performed by the World Education Services (WES) or another evaluating entity approved by the board.
- Proof of passing a specialist examination offered by a national certifying body for clinical laboratory scientists.
- A temporary license applicant shall identify the licensed individual who shall be responsible for providing direct supervision.
- License verifications from all states where a licensee has held or holds a license.
- A completed application.
- Check or money order for the appropriate fees.
- If you answered yes to any personal history question on the application, include a detailed explanation on the event(s) and documentation from the source (licensing board, federal agencies/programs, or civil/criminal court proceedings such as initiating/charging documents, final disposition/judgement documents, etc.)

#### **Application Fee(s) for Clinical Laboratory Specialist**

The following fee(s) must be submitted with your application. Online applicants can pay using a credit card or e-check. If you submit a paper application, you must submit a check. Do not mail cash.

- \$100 Application fee (all applicants)
- \$100 Out of State license application fee (applicants from out of state)
- \$25 Temporary license fee (applicants waiting to take the National exam)



You can apply for a license online at <https://ebiz.mt.gov/POL/> or download a paper application from the website. Online application is recommended.

Please include a valid e-mail address with your application. E-mail is the department's primary form of communication. If you have any questions about the application process or the licensing requirements, please contact the Department of Labor and Industry Professional Licensing Bureau using the contact information at the top of this checklist.